

CLUB ELECTION REPORTING NOW ONLINE!

Kiwanis International has now incorporated the Annual Report of Club Election (Due June 1) into the online KiwanisOne reporting system - the same system used by clubs for the Official Monthly Report. Club Secretaries who are registered for KiwanisOne will find the reporting link much easier to use than the old paper reports. For each officer position, one simply picks out the incoming officer from a drop-down list of all members of the clubs and verifies that the contact information that Kiwanis International has on file is correct. If it is not, an opportunity to edit the information is given. It's just that easy!

Kiwanis International mailed hard copies of the Club Election Report to every club secretary who is not currently registered for the KiwanisOne system in mid-April. It may also be downloaded from the District website at:

<http://www.pnwkiwanis.org/PNWKIResources/clubadmin.html>
(Click on 2008-2009 Club Election Memo)

However, clubs strongly encouraged to file this report online, if at all possible. Doing so cuts staff time expended in data entry and significantly increases accuracy. Club Secretaries who are not already registered for the KiwanisOne system may do so at:

<http://www.pnwkiwanis.org/PNWKIResources/omrletter.html>

ARE YOU ON TRACK TO EARN DISTINGUISHED CLUB?

Club Secretaries can now use the KiwanisOne Reporting system to determine the progress that the club is making towards earning the 2008-2009 Distinguished Club Award. KiwanisOne now takes information from the online Official Monthly Report to show the points earned. Simply click on "Distinguished Club" in the Monthly Report start page. The full 2008-2009 Distinguished Club criteria may be downloaded from the District website at:

<http://www.pnwkiwanis.org/PNWKIResources/awards.html>

While on that page, you may want to check out the other many awards that your club or members may be eligible for.

THE HOT LIST

*Links to resources you
need to know about!*

[KIWANIS REMOTE](#)

**[CLUB REPORTING
PORTAL](#)**

[INCITER E-ZINE](#)

**[GOVERNOR'S
PROJECT](#)**

**[RISK MANAGEMENT
& INSURANCE](#)**

*"The function of
leadership is to
produce more leaders,
not more followers."*

– Ralph Nader

Important Dates

Annual Report of Club Election Due	June 1
Mel Dennis & Jack Delf Submissions Due	June 1
93rd Intl. KI Intl. Convention	June 26-29
91st PNW District Convention	Aug. 14-17

NEW CLUB OFFICER TRAINING SCHEDULE SET



Part of preparing to be a Kiwanis Club officer is attending the Annual Club Leadership Education (CLE) session. Sessions are conveniently scheduled in each Zone. If the date does not work for your incoming club officer, please make sure that they are aware that they can attend any other session held in the District - or the makeup CLE held at the District Convention. Please make your incoming officers aware of the letter from District Education and Training Chair Mike Duffy - posted on the District website at:

<http://www.pnwkiwanis.org/PNWKIResources/Club/CLEAd.pdf>

As part of their education process, you may also encourage them to subscribe to this ETC! eZine which they may do at:

<http://pnwkiwanis.org/PNWKIResources/etcmagazine.html>



IS YOUR CLUB INCORPORATED?

Kiwanis International requires that all Kiwanis Clubs be incorporated with their local state or province. There are a number of reasons for this, but first among them, is the legal protection that this gives your club members in the event that you have a service project or fund-raiser that has an incident which leads to the club being sued. Without the protection of incorporation, it is very easy for opposing counsel to go after the personal assets of your club members, "jointly and severally." That basically means that the plaintiff's attorney can go after all of the club members or just the ones with "deep pockets" - their choice!

Most states and provinces require corporations to renew, and pay a nominal fee for doing so, each and every year. Unfortunately, because Kiwanis Clubs tend to change their officers each year, it is very easy for this small, but critical chore, to slip through the cracks.

Please refer to the document "Are You Incorporated" located on the District website at:

<http://www.pnwkiwanis.org/PNWKIResources/riskmanagement.html>

This document has Corporation Section contact information for each state and province in our district. In all but one jurisdiction in our district (British Columbia), it is also possible to check your club's status online - and links for those sites are given.

FURTHER PROTECTION FOR YOUR CLUB OFFICERS

While on the Risk Management link given above checking out whether, or not, your club is incorporated, please also check out the brochure on the optional Director's and Officer's Insurance (D&O) offered through Kiwanis International and The Hylant Group. Premiums start at just \$600.00 per year for one million dollars in coverage. Higher coverage is available, if needed.

Crime coverage, to protect against dishonest members, volunteers, officers and employees may also be added - for an additional premium.

According to policy established by the Kiwanis International Board of Trustees, the entire cost of D&O Insurance may be borne by the club Service or Projects account. Clubs do have the option of taking all, or part, of the premium from the Administrative account, if they so wish.



AKTION CLUB DISTRICT CONFERENCE COMING

The Second Annual PNW District Aktion Club Conference will be held in Moses Lake, Washington the weekend of May 16-17. Registration materials for the conference are now available on the District website at:

<http://www.pnwkiwanis.org/PNWKIResources/Aktion/AktionClubConference208.pdf>

If your club sponsors an Aktion Club, please make certain that they are aware of this information. It is also a good conference to send a club member to if your club is thinking about establishing a new Aktion Club!

ATTENTION CLUB PRESIDENTS



One of the cliches we often use in Kiwanis is that “club secretaries are the unsung heroes of the club.” It’s a cliche, of course, but the reason certain sayings become cliches is that they are absolutely true! Has your club secretary had many years of dedication to the administrative well-being of your club, doing yeoman service? If so, please consider nominating them for the 2006-2007 Mel Dennis Outstanding Secretary Trophy which is presented each year at the District Convention to one or two club secretaries who have gone over and above the call of duty! Nominations are due into the District office by

June 1. Information on how to nominate your club secretary for this very prestigious award is available at:

<http://www.pnwkiwanis.org/PNWKIResources/District/MelDennisAward.pdf>



Crew of the first manned mission to Mars. . .

in 2028