Etc!

Resources for District & Club Leadership in the Pacific Northwest

Pacific Northwest Kiwanis Volume 2, No. 4 (March 2008)

CLUB ANNUAL MEETINGS ARE FAST APPROACHING

All Kiwanis clubs are required by their Bylaws to hold an Annual Meeting between April 1 and the second week of May in order to elect officers and directors for the coming year. This is also the meeting where the membership of the club should consider any proposed amendments to the Bylaws. Club officers should refer to Articles XI and XII of the Standard Form for Club Bylaws for more information on the Annual Meeting and the procedures that must be followed for the nomination and election of officers and directors. The current Standard Form for Club Bylaws is available for download from:

http://community.kiwanisone.org/files/folders/bylaws/default.aspx

It's also a good idea to compare your current club bylaws with the most recent standard form to make certain that your bylaws are in full compliance with the latest requirements set in place by the Board of Trustees of Kiwanis International. If you cannot locate an approved copy of your club bylaws in your club files, you may request a copy from the folks at the Kiwanis International Help Line - 1-800-KIWANIS ext. 411.

CLUB LEADERSHIP EDUCATION SCHEDULE ANNOUNCED

A major reason for electing your incoming club officers in a timely manner so that they can plan to attend the Club Leadership Education (CLE) session nearest them. The 2008 CLE schedule is posted on the District website at:

http://www.pnwkiwanis.org/PNWKIResources/cle.html

Registration forms for the various CLE sessions will also be posted online, at the same URL, as they become available. If your incoming club officers are not able to attend the CLE session held in your Zone, they are welcome to register and attend any other CLE held in the District. As is our custom, a makeup CLE will also be held at the District Convention in Kennewick, Washington on Thursday, August 14, 2008 from 8:00 am to 4:00 pm. Even if your club officers are repeating in office, we encourage them to attend CLE as there are always new administrative procedures, from both Kiwanis International and the District, to be learned.

THE HOT LIST

Links to resources you need to know about!

KIWANIS REMOTE

CLUB REPORTING PORTAL

INCITER E-ZINE

GOVERNOR'S PROJECT

RISK MANAGEMENT & INSURANCE

"Nearly all men can stand adversity, but if you want to test a man's character, give him power."

– Abraham Lincoln

Important Dates

Key Club District Convention	Apr. 11-13
93rd Intl. KI Intl. Convention	June 26-29
91st PNW District Convention	Aug. 14-17

ORLANDO EARLY-BIRD REGISTRATION RATES END APRIL 25TH

Has your club made arrangements to be represented at the 93rd Kiwanis International Convention in Orlando, Florida? Registration rates go up after April 25th - so you will want to act now. The convention schedule, registration and housing materials and Orlando visitor information are all available on the Kiwanis International website at:

http://www.kiwanisone.org/MemberResources/Convention/Convention08/index.html

SYLVESTER NEEDS YOUR HELP

As many of you know, our own Sylvester Neal, of Auburn, Washington, will be running for Kiwanis International Vice President in Orlando. That means we need as big a delegation as we can get from the Pacific Northwest District to support him. Please visit Sylvester's website at http://www.sylvesterneal.com for more information on his candidacy.

WARNING: DON'T THROW AWAY TAX-EXEMPT STATUS (U.S. Clubs only)

Beginning in 2008, some organizations in the United States that were not required to file tax returns with the Internal Revenue Service (IRS)-including many Kiwanis clubs-will have a new filing requirement: the new electronic postcard Form 990-N.

Small, tax-exempt organizations whose gross receipts normally are $25,000 or less are not required to file IRS forms 990 or 990-EZ. But the Pension Protection Act of 2006 requires these organizations to file the new electronic form annually. Failure to file for three consecutive years could result in revocation of the organization's tax-exempt status.

The standard information the IRS will require when filing the electronic Form 990-N is the name of your Kiwanis club, mailing address, Web site address (if applicable), employer identification number (EIN), annual tax period date and a statement that annual gross receipts are still normally $25,000 or less. Because Kiwanis International operates on a fiscal year (October 1-September 30), the first filing will be for the tax period that begins October 1, 2007 and ends September 30, 2008, with a filing due date of February 15, 2009.

Many Kiwanis clubs may already have received a notice from the IRS regarding this new requirement. If your club hasn't been notified, watch for updates on the Kiwanis International and District web sites.

IS YOUR CLUB ON TRACK FOR DISTINGUISHED?

As of March 31st, the Kiwanis Administrative year will be officially half over. Now would be an excellent time to evaluate if your club is on track to earn Distinguished Club Honors for 2007-2008. You can download a copy of the 2007-2008 Distinguished Club Criteria from:

http://www.pnwkiwanis.org/PNWKIResources/awards.html

Look under **Distinguished Club/Division** and click on **Criteria Information 07-08**.

Perhaps the easiest points to accumulate for the Distinguished Club award are for making a minimum $5.00 per capita donation ($100.00 minimum) to the Annual Club Giving Campaign of the Kiwanis International Foundation. You can check the status of your club's 2007-2008 giving to the Foundation at:

http://www.pnwkiwanis.org/PNWKIResources/kif.html

and clicking on Annual Giving Report 2008. Then - simply scroll down in the report to your Division and club.

CLUB MEMBERS CAN ALSO EARN DISTINGUISHED HONORS

The reporting form for the 2007-2008 Distinguished Member Award is now online at:

http://www.kiwanisone.org/MemberResources/Membership/DistinguishedMemberForm.aspx

To earn the Distinguished Member award, a Kiwanian must recruit two new members, participate in at least six club service projects and attend the 2008 Zone Conference and District Convention.

To receive this recognition, club presidents must certify that the member has met the criteria at the URL given above. Distinguished Members will receive a special lapel pin and will also receive special recognition at the 2009 International Convention, if they are in attendance

OTHER AWARDS

You might also want to spend some time on that same web page looking at some of the other awards the District is offering this year - both for clubs and individual members. Two of the most prestigious awards are the Jack Delf Distinguished Service Medal and the Mel Dennis Outstanding Secretary Trophy. Both are presented each year at the Convention. Nominations for the 2006-2007 Delf and Dennis Awards are due in to the District Office by June 1, 2008.

Other awards that you still have time to qualify for are the Club Website, Newsletter and Brochure awards as well as the Round Robin Interclub Banner patch. Details on all of these - and more - are available at:

http://www.pnwkiwanis.org/PNWKIResources/awards.html

ARE YOU THE ONE?

Are you the one? The one to build a club that will change a community? The one to invite a new member who will touch a child's life through Kiwanis service? The one to make a difference in the world?

If you're a Kiwanis member, the answer is "yes." You are the one. And, through a "one-stop-shop" for helpful tools and resources, Kiwanis International is making it easier for members like you to make a difference.

Visit www.kiwanisone.org, and select the "New Club Building" option on the left-hand list of choices. There, you'll find the question: "Are you the one?" Click it, and you'll be directed to a well-organized menu of materials to boost your club building, member recruitment and retention, and marketing and public relations efforts. You'll even find an option to order 50 free brochures personalized to your club!

Find what you need at "the one" to be the one who builds more clubs, more members, and millions of hands in service to change the world.

FIND EASIER PHONE SYSTEM AT KIWANIS INTERNATIONAL

Calling the International Office is getting easier. In response to callers' suggestions, Kiwanis International is upgrading its phone system, effective February 19.

- 800-549-2647 (North America) and 317-875-8755 (worldwide) remain the International Office telephone numbers.
- Once connected, follow the recorded instructions or dial an extension number. (It no longer is necessary to also dial 1 and the # sign.)
- Dial 0 to access the receptionist during the main greeting or during a personal greeting.
- Dial extension 411 to access the Kiwanis Help Line, where the Member Services Department can assist with a wide range of questions, as well as take orders for Kiwanis Family Store merchandise.