

TIME FOR THE ANNUAL REPORT

Each year Kiwanis clubs are requested to complete an annual club report to share their accomplishments with Kiwanis International. Answering the questions will help International and the District better serve clubs and members, strengthen the Kiwanis brand, and improve our capacity to provide critical resources and tools for clubs. All clubs that submit the report will be also considered for the 2006-07 Achievement Awards (distinguished club award).

Clubs will be able to access the annual club report at:

www.kiwanisone.org/annualclubreport

The link WILL NOT be active until after 5pm EDT on Wednesday, October 10. International is aware that this is later than usual and that clubs are anxious to file. However, International is currently adding additional functionality to the online report including the ability to:

- Edit as much as necessary prior to hitting submit button
- Print a copy of the completed report
- Save a copy for club records
- Email report to others after submission
- Receive an electronic delivery receipt from KI

All clubs in the PNW will also be mailed a printed version of the annual club report. Clubs that receive a printed version of the report are still encouraged to complete the report online at the link listed above and to use the mailed copy only in the event that it is not possible for the club to file online. A quick registration process will be requested before getting started. All clubs are encouraged to complete the report by November 30, 2007.

Please contact the Kiwanis Help Line for any questions you may have at (800) KIWANIS, extension 411 or helpline@kiwanis.org.

ATTN: 2006-2007 CLUB PRESIDENTS – DISTINGUISHED MEMBER SUBMISSIONS DUE OCTOBER 15TH

Kiwanians who met the following criteria during 2006-2007 are eligible for the 2006-2007 Distinguished Member Award:

THE HOT LIST

Links to resources you need to know about!

[KIWANIS REMOTE](#)

[07-08 DUES & FEES](#)

[CALL TO ACTION!](#)

[CLUB ANNUAL REPORT](#)

[NEW OMR COMING](#)

[07-08 AWARDS PAGE](#)

[DISTINGUISHED MEMBER](#)

[WEBMASTER RESOURCES](#)

“The very essence of leadership is that you have to have vision.

You can't blow an uncertain trumpet.”

– Theodore Hesburgh

Important Dates

Key Leader Mt. Hood Camp	Oct. 12-14
Tri-K Family Conference	Nov. 2-4

- Recruit two (2) new members
- Attend both mid-winter and district convention (or equivalent)
- Participate in two (2) service projects

Club members who are awarded distinguished will receive a lapel pin and recognition at the 2008 Kiwanis International and Pacific Northwest District Conventions. Club presidents must make their nominations online at <http://classic.kiwanis.org/resources/district/distmember.asp> by October 15, 2007.

PLAN NOW TO EARN 2007-2008 AWARDS

The time to start working on individual and club recognition for 2007-2008 is at the beginning of the year - not the end! Club officers will want to check out the Awards Page on the District Website at <http://www.pnwikiwanis.org/PNWKIResources/awards.html> for an overview of the awards that your members and the club are eligible to earn. Among the awards that you will find there are:

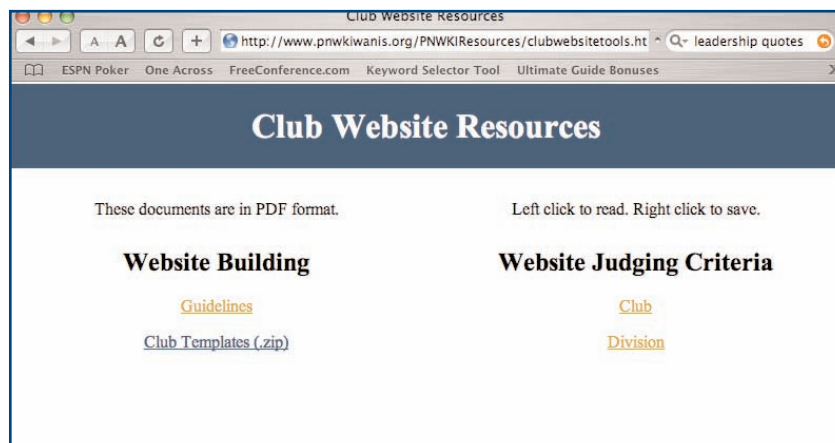
- Distinguished Club & Member Awards
- Recruiting Awards
- Round Robin Banner Patch for interclubs
- Outstanding Club Secretary Banner Patch
- Club Bulletin & Brochure Contests
- Club Website Contest
- . . .and many others!

CLUB & DIVISION WEBMASTERS

You will find a new resource page on the District website at:

<http://www.pnwikiwanis.org/PNWKIResources/clubwebsitetools.html>

In addition to the criteria for the Club and Division Website contests, Loni Barrett (2007-2008 District Website Judging Chair) will be posting a number of website resources to help clubs and divisions build the best Kiwanis websites that they can. Already posted on the page are the Kiwanis International Website Guidelines and club website templates that can be used by clubs to quickly establish a web presence. Loni promises much more to come - so check back frequently.



INFO FOR THE CLUB SECRETARIES

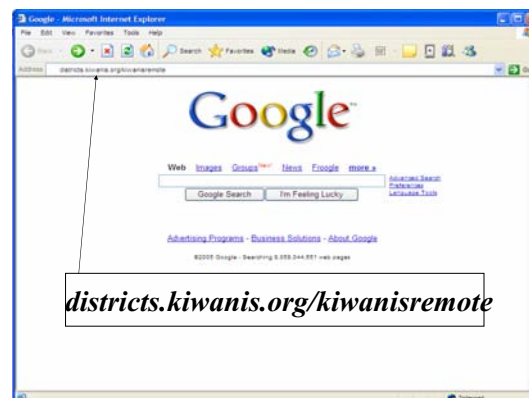
Club secretaries are reminded that the District will continue to use our present Official Monthly Report (OMR) online system through the end of the 2006-2007 year. That means your September OMR which is due October 10, 2007. Clubs MUST file their September 2007 OMR by October 31st as we will be deactivating the present system on November 1 in order to convert to the new Kiwanis International KiwanisOne Monthly Reporting System. However, we will leave the 2006-2007 OMR reports up on the website so that club secretaries can continue to view past reports until December 1, 2007. This is to assist you all with the preparation of your 2006-2007 Club Annual Report.

We know that many of you were not able to attend the OMR forums on the new reporting system at the District Convention in Tacoma. Because of that, Scott Smith - the Kiwanis International Director of Technology - has agreed to hold a series of Webinars (training sessions held on the web) during the last two weeks of October. Each training session will be 30 to 40 minutes long. We will have information on the dates, times and how to log in to the Webinars out to all of you sometime next week. Each session will cover the same material - but will be held at different time to make it easier to fit into your schedule.

The new KiwanisOne OMR system will go active for us on November 1. This will be a more secure system than what we have had in the past - so each club secretary will need to register in order to use it. We will have the form for that process to you very soon.

Did you know that it is also possible for club secretaries to update personal information on their club members (mailing address, phone, email addresses, etc) online using the Kiwanis Remote system? Check out the Kiwanis Remote guides we have posted at:

<http://www.pnwkiwanis.org/PNWKIResources/kiwanisremote.html>



With Kiwanis Remote you will be able to run a club roster at any time you wish so that you can see immediately who Kiwanis International is showing as a member of your club - and if their personal information is correct. The Kiwanis Remote system will not allow you to add or delete members - but you can do almost everything else! We encourage you to use it as your members move or change their email address so that they do not get left out of the communications loop!

Finally - if you are interested in earning the 2007-2008 District Outstanding Secretary Banner Patch, we encourage you to review the criteria now - as the award recognizes consistent reporting performance for the entire year. You will find them under PNW District Awards at:

<http://www.pnwkiwanis.org/PNWKIResources/awards.html>